



## St. Mark COC – Troy – Board Meeting Minutes July 16, 2017

### ATTENDANCE

- **Present:** Fr. Mina, Fr. Maximus, Maged Essak, Magid Athnasios, Nadia Zaki, Miriam Howard
- **Excused Absences:** Mark Nasr, Karim ElFishawy, Ashraf Morcos
- **Unexcused Absences:** None

### INTRODUCTION

- Fr. Mina began the meeting with prayer at 12:35pm
- The minutes from the previous board meeting were approved as presented.

#### I. LED Lighting project

- A. Conversion to LED lighting in the parking lot is now complete. The goal of the project is to save energy and improve lighting while reducing electricity costs and allowing lights to be running more often. Several quotes were obtained for the project in the range of \$9000 including installation. DTE Energy offered an incentive for LED Lighting conversion of \$1000. In order to qualify for the incentive, the project needed to be completed by July 12. Wagdy was able to complete the project and perform the installation without hiring outside installers, thereby saving the church much money.
- B. Naguib is currently overseeing maintenance and encouraged a new person to fill this role.
- C. There was a broken light post in the parking lot that was knocked down by a Tringali truck, Naguib followed up and was able to get funds to repair the post.
- D. A request was made to have parking lots turned on all evenings to discourage people from driving into the parking lot and sitting in their cars.

II. Security cameras are operational and were used recently when trespassers were detected on Church property. Footage was viewed to obtain information on trespassers.

In this case, trespassers are part of a Pokemon game. Action Item: Miriam will submit a request to Pokemon game to have the church removed as a playing site,

III. As another security initiative, car window stickers will be sold that congregants can buy and put in their window to help security and parking teams recognize cars quickly that belong to our church. Stickers will be sold for \$10 a piece.

a. All other local Coptic churches are contacted and they were all willing to participate in selling the stickers as well.

IV. Further security measures will include erecting an electronic gate at the entrance of the church with the parking lot renovation project. Gate can have key card access.

V. An issue exists with having proper communication of times when the church needs to be opened outside of normal service hours (for example for weddings, wedding rehearsals, etc. Ac-

tion Item: Miriam research a calendar that can be created with all events and have person designated to come and open the doors.

VI. Security committee has been formed and will be instituting checks at the opening of the church for the events and services.

VII. Project to be completed includes changing access to St. Mary's church to be solely through key card access.

VIII. Weddings will not have automatic streaming unless it is requested by the bride and groom. There will be a fee for streaming service to be provided. Action Item: Miriam will communicate with Magda Attia to ask couples reserving dates for weddings when their rehearsal is scheduled, which Father(s) will perform the wedding ceremony, and whether streaming or recording is desired (with fee).

IX. Parking lot expansion update - The drawings of the parking lot were finalized this week and architect will review them and submit to the city. The next step will be to obtain bids for the work. . From here, Fr. Max and I will work together to get bids for the work.

a. Parking lot expansion will aisles include some repairs.

X. Counseling program - In order to meet the demands of individuals or families requiring counseling services, servants who are recruited and willing can take part in a counseling preparedness course and upon graduation, can assist congregation members.

XI Eastside church mortgage - will close soon on mortgage and need additional fund; they currently hoping to obtain loans from congregation members

XII Wi-fi update: As previously discussed, wi-fi will be opened to be available for public use. In order to allow that, steps have been taken to isolate networks and prioritize streaming activities, so we are poised to start open wi-fi.

XIII. The letters to congregants containing the 2016 Cash Flow statement have been mailed and the General Assembly will take place on Sunday, August 27

XIII The meeting was adjourned at 2:00p

XIV The next board meeting is scheduled for Sunday, August 6