



St. Mark COC – Troy – Board Meeting Minutes
December 3, 2017

ATTENDANCE

- **Present:** Fr. Mina, Karim ElFishawy, Maged Essak, Miriam Howard, Nadia Zaki, Magid Athnasios, Mark Nasr, Ashraf Morcos
- Excused Absences:** Fr. Maximus
- Unexcused Absences:** None

INTRODUCTION

- Fr. Mina began the meeting with prayer at 1:00pm
- The minutes from the previous board meeting were approved as presented

I. Recap of Town Hall

- A. Earlier today, two town hall meetings were held one after the 1st Liturgy and one after the 2nd Liturgy.
- B. No questions/comments after the 2nd Liturgy. After the 1st Liturgy, issues were raised by the congregation regarding repairs needed to the windows of St. Mark's church. TV monitors have been installed in St. Mark Crying room as requested by the congregation in previous town hall meetings. The carpet in St. Mark's crying room needs to be replaced.

II. There are renovations that need to be made to St. Mark. Contact Fr. Maximus for a list of renovations needed/planned/completed.

- a. 2018 marks 40 year anniversary of St. Mark's
- b. Commemorate with a banner
- c. Create target date for 40 year celebration
- d. Include in list of renovations; renovations to the parish house kitchen, along with

Windows in St. Mark's

III. Windows in St. Mark are in urgent need to repair/replacement. Some replacement windows have already been purchased. Action item: Magid A will communicate to Naguib to add to maintenance requests or to direct outside company to come and replace if needed.

IV. Renovations to Parish House basement

- Ask Naguib to get quotes for fixing basement foundation issues
- Ask Naguib to look at heating unit

V. St. Mary's boiler and furnaces may need to be replaced soon, as well as electronic sign in front of the church entrance.

VI. Idea was suggested to create a committee to review emergency situations and asks where decisions need to be made (particularly financial decisions) quickly. It was agreed by the board that Miriam and Maged Essak are authorized to make emergency decisions in cases where there isn't time for a board wide meeting and decision.

VII 2nd submission of drawings for parking lot was made to the City and included new gate for the entrance.

VIII. St. Mary CDC School had been paying monthly expense for cost sharing for building.utilities etc. but has stopped remitting payment since June/July 2017 — Abouna Mena will check on it.

IX. Naguib Bekheet resigned as the manager for the Kirk Lane properties effective Nov 30, 2017. A new manager is being sought and several possible names were suggested and will be discussed to see if any potential candidate will be available.

X. Grand Rapids church requested a donation from St. Mark in Troy. Suggested to encourage a fundraising effort. Nadia will talk to Grand Rapids board to support to collect funds through donations.